

AIHEC TCU CI Study Requested Campus Documents

Please provide as many of the documents/materials listed below. The first three documents are particularly important for the site visit team to prepare for your visit.

Required for site visit

1. IT Strategic Plans (last 5 Years)
2. Network Diagrams (logical and operational)
3. IT Organizational Chart (most recent)

Plans

4. Institutional Strategic Plan (most recent)
5. Campus CI Plan – *See P.6 for a link to access sample CI Plans if needed*
6. Disaster Recovery Plan
7. Library and Enrollment Management Strategic Plans (last 5 years)

IT-specific Reports

8. IT Annual Reports (last 3 years)
9. IT Audits (outstanding and from the last 3 years) – include security, risk management
10. Service Level Agreements (current)
11. IT External Reviews (last 5 years) – including online learning, network performance, etc.
12. IT job descriptions
13. IT utilization reports – network (wired and wireless), data center services, etc.
14. IT purchasing agreements - any campus-wide software or hardware
15. Accreditation and Findings – the IT sections

Other documents

16. NSF proposals (cyberinfrastructure, security, etc.)
17. Other documents that may be recommended by your campus administration